Team Meeting Minutes – Aug 3

**Date:** Monday August 3

**Location:** Discord

**Time:** 5pm - 5:10pm

**Meeting Called By:** Aren Balgos (s3728738)

**Participants:**

* Aren Balgos (s3728738)
* Kobe Friswell (s3783258)
* Connor Hutchinson (s3544152)
* Rian Lenjik (sxxxxx)
* Yong Xing Zhang (s3604253)
* Product Owner

# Agenda

* Talk about progress with Product Owner
* Talk about what each person in the development team is doing

# Other Notes

* Went through Notion board
* Discussed Definition of Done
* Split up Sprint Items and splitting up tasks between group members instead of sharing the same tasks
* Make Sprint Items less vague